

## STRATFORD POLICE SERVICES BOARD

A meeting of the Stratford Police Services Board was held on the 22nd day of January, 2020 at 4:30 pm, Council Chamber, City Hall.

**PRESENT:** Dan Mathieson (Chair), Graham Bunting, Tim Doherty, Peter Hyde, Rosemary Tanner, Chief Greg Skinner, Deputy Chief Gerry Foster and Pat Shantz – Executive Assistant.

### MINUTES

1. Call to order

The Chair called the meeting to order at 4:30 p.m.

2. Election of Chair and Vice Chair

The Executive Assistant assumed the role of the Chair for the purposes of an election and stated that pursuant to the *Police Services Act*, the Board is required to elect a Chair at its first meeting in each year. The Board chose to vote by a show of hands.

**Motion by** Peter Hyde | Rosemary Tanner  
**That Dan Mathieson be nominated as Chair of the Stratford Police Services Board for the year 2020.**

No further nominations were received.

**Motion by** Graham Bunting | Peter Hyde  
**That nominations be closed. Carried**

Dan Mathieson agreed to let his name stand.

**After a show of hands, Dan Mathieson was elected as Chair of the Stratford Police Services Board for the year 2020.**

The Executive Assistant stated that pursuant to the *Police Services Act*, the Board may elect a Vice-chair at its first meeting in each year. The Board chose to elect a Vice-chair by a show of hands.

**Motion by** Peter Hyde | Rosemary Tanner  
**That Tim Doherty be nominated as Vice-chair of the Stratford Police Services Board for the year 2020.**

No further nominations were received.

**Motion by** Dan Mathieson | Graham Bunting  
**That nominations be closed. Carried**

Tim Doherty agreed to let his name stand.

**After a show of hands, Tim Doherty was elected as Vice-Chair of the Stratford Police Services Board for the year 2020.**

The Chair and Vice-Chair were congratulated and the meeting was turned over to the recently-elected Chair, Dan Mathieson.

3. Declarations of Pecuniary Interest and the General Nature Thereof

Peter Hyde declared a pecuniary interest in the December 2019 accounts for the rental of 154 Downie Street as his spouse owns the building.

4. Adoption of Minutes of the Regular Meeting of December 18th, 2019

**MOTION by** Graham Bunting | Rosemary Tanner

**That the minutes of the regular meeting of December 18th, 2019, be adopted as presented. Carried.**

5. Hearings of Deputations and Presentations

There were no hearings of deputations and presentations scheduled.

6. Business Arising from Previous Minutes

The Deputy Chief advised that the two vehicles that were at the end of their lease have been purchased and are now part of the fleet.

7. Receipt of Monthly Statistical Reports – December 2019

The Deputy Chief reviewed the individual Statistical Reports for December 2019 with the Board and answered questions.

7.1 Stratford

There were 1421 calls for service, 101 e-tickets were issued and 95 warnings were given. There were 210 charges laid for criminal, traffic and drug related offences.

Discussion took place regarding the significant increase in lost hours for 2019.

7.2 St Marys

There were 212 calls for service, 29 e-tickets were issued and 17 warnings were given. There were 48 charges laid.

7.3 Perth South

There were 140 calls for service, 37 e-tickets were issued and 5 warnings were given. There were 44 charges laid.

**MOTION by** Graham Bunting | Rosemary Tanner

**That the Monthly Statistic Reports for December 2019 be received. Carried.**

8. Approval of Monthly Accounts – December 2019

The Chief advised that there are still some outstanding expenses and it will take a few weeks to close out the accounts for 2019. This is the first full year of policing St Marys and Perth South

and the increase in staff allowed him to find some efficiencies. The Chief answered questions from the Board regarding benefits, final costs regarding policing in St Marys and Perth South and payment of retroactive salaries once the senior officers' contracts are completed.

**Motion by** Graham Bunting | Rosemary Tanner

**That the monthly accounts for December, 2019, with the exception of the accounts regarding the rent for 154 Downie Street, be approved for payment. Carried.**

**Motion by** Tim Doherty | Graham Bunting

**That the accounts for the rent for 154 Downie Street for December, 2019, be approved for payment. Carried.**

9. Police Association Business

The Chief advised that during contract negotiations, it was agreed to go with Morneau Shepell regarding the Employee Assistance Plan. However, the provider of the plan for City employees has been changed to Homewood as they have a better service package and cost efficiencies. The Chief and the Association will be meeting with Homewood to determine if it would be beneficial for the Service to change providers.

10. Public Complaints

The Chief advised that there were no new public complaints to report.

11. Correspondence

There were no questions or comments regarding the correspondence received.

12. Consent Items

12.1 Taxi Driver Licenses

**MOTION by** Tim Doherty | Peter Hyde

**That on the recommendation of the Chief, Andrew Mark (City Cab) be approved for a taxi license. Carried.**

13. New Business

12.1 Accessible Taxi Cabs

The Chief advised that an email had been received from Julia Opie, the City's Accessibility Coordinator, asking for the status of accessible cabs. He suggested that the Board refer the issue back to the Accessibility Steering Committee. Some meetings have taken place regarding accessible cabs and Stratford Taxi had been providing the service for a period of time. The Chief has had discussions with the new owner of Stratford Taxi and he indicated that he would be interested in continuing with the on-demand accessible service. The owner will be providing a letter outlining what he would require from the Board to support the initiative.

**MOTION by**

**To refer this matter to the Accessibility Advisory Committee for discussion. Carried.**

The Chief added that there are a number of services available in the City that provide transportation to residents with accessibility issues including One Care, Parallel Transit and the City buses, however, the "on demand" service is the challenge. The City will need to determine what the need is for this service and how to financially support it.

### 13.2 Deputy Chief Foster's Anniversary

The Chair congratulated Deputy Chief Foster on his 30<sup>th</sup> anniversary in policing as of January 2<sup>nd</sup>, 2020. The Deputy Chief has been with the Stratford Police Service for the past 25 years.

### 13.3 OAPSB Conference

The Chair advised the Board that the 2020 OAPSB Conference will take place in Toronto on May 27<sup>th</sup> – 30<sup>th</sup>, and will focus on the emerging regulations made under the new Community Safety & Policing Act. Early bird registration closes March 30<sup>th</sup>.

### 13.4 OAPSB Membership & Sponsorship

The Chair advised that 2020 membership fees are due for the OAPSB in the amount of \$3,379.99 and for Zone 5 in the amount of \$250.

**MOTION by** Peter Hyde | Rosemary Tanner

**That the 2020 membership fees be paid to the OAPSB in the amount of \$3,379.99 and to Zone 5 in the amount of \$250. Carried.**

The Chair advised that a request has been received from the OAPSB asking for sponsorships for the annual Conference.

**MOTION by** Rosemary Tanner | Tim Doherty

**That \$500 be forwarded to the OAPSB as a sponsorship for their 2020 Conference in May. Carried.**

### 13.5 Auxilliary Police

The Chief has suggested that when the Auxilliary Police are nearing the end of their training in March, that they come to the meeting on March 25<sup>th</sup> to meet with the Board. Sergeant Mike Robinson who is overseeing the training will accompany them and will be available to answer any questions regarding the program.

### 13.6 Community Safety & Wellbeing

The Chief provided an update on the Community Safety and Wellbeing Plan and advised that the new legislation came into effect in January 2019, and every municipality is required to have a plan in place by January 2021. Under the legislation, municipalities have the discretion and flexibility to develop joint plans with surrounding municipalities and there is an agreement in place between Stratford, St Marys, Perth East, West Perth, Perth South and North Perth. All municipal partners agreed to fund a consultant to create and implement the plan and an RFP process has been initiated. Six bid submissions were received and the RFP review team is in the process of reviewing the submissions and completing interviews before making a recommendation to their respective Councils.

### 13.7 Retirements

The Chair advised that retirement notices have been received from James Hood (January 21, 2020), Carl Weller (March 1, 2020), Rob Viani (May 31, 2020) and Deb Bentley (September 9, 2020).

14. Next Meeting

The next meeting will take place on Wednesday, February 26th, 2020.

15. Adjournment

**Motion by** Peter Hyde | Graham Bunting

**That the meeting adjourn to an In Camera session to discuss personal matters about identifiable individuals, to reconvene in open session if required. Carried.**

The meeting adjourned at 5:15 pm.

"Dan Mathieson"

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Dan Mathieson - Chair