

## STRATFORD POLICE SERVICES BOARD

A meeting of the Stratford Police Services Board was held on the 26th day of February, 2020 at 4:30 pm, City Hall Auditorium.

**PRESENT:** Dan Mathieson (Chair), Graham Bunting, Tim Doherty, Peter Hyde, Rosemary Tanner, Chief Greg Skinner, Deputy Chief Gerry Foster, Inspector Jason Clarke, Constable Rachelle Willows (Police Association) and Pat Shantz – Executive Assistant.

### MINUTES

1. Call to order

The Chair called the meeting to order at 4:30 p.m.

2. Declarations of Pecuniary Interest and the General Nature Thereof

Peter Hyde declared a pecuniary interest in the January 2020 accounts for the rental of 154 Downie Street as his spouse owns the building.

3. Adoption of Minutes of the Regular Meeting of January 22nd, 2020

**MOTION by** Peter Hyde | Tim Doherty

**That the minutes of the regular meeting of January 22<sup>nd</sup>, 2020, be adopted as presented. Carried.**

4. Hearings of Deputations and Presentations

Presentations were made to Jamie Hood who retired from the Service as of January 31<sup>st</sup>, 2020, and Carl Weller who will be retiring as of February 29<sup>th</sup>, 2020. Each received a plaque and were thanked for their many years of service by the Chief and Chair.

5. Business Arising from Previous Minutes

5.1 Update on Sick Leave

The Chief advised that the Deputy Chief did an analysis of the sick time discussed at the last meeting. In 2018, with 76 members, there was 5,346.75 hours of sick time. In November 2018, the Service began policing in St Marys and Perth South and nine additional officers were added to the Service. In 2018, with 85 members, there was 6,668 hours of sick time.

In 2019, three members were off due to surgical procedures and three other members were off due to medical reasons requiring them to be off for an extended period of time. In all instances, the absences were approved by a doctor and the Service's disability management provider. These six absences resulted in 1,890 hours of sick time being 28<sup>th</sup> percent of the total sick time for 2019.

In 2019, three members retired and collectively returned 2,863 of sick time to the Service. With 85 members in the Service, the average sick time per person is 78 hours per year. This average includes the 1,890 hours of sick time mentioned above. Members earn 12 hours of sick time per

month or 144 hours per year. On average, members only used 54% of their allotted sick time in 2019 and any unused sick time is banked by the member. Any absence related to sickness for longer than five days requires the review and approval of the member's medical practitioner and the Services's disability management provider.

The Chief added that the Service's average use of sick time is below the provincial average compared to other service's, and he will continue to keep the Board informed regarding members' use of sick time.

## 6. Receipt of Monthly Statistical Reports – January 2020

Inspector Clarke reviewed the individual Statistical Reports for January 2020 with the Board and answered questions.

### 6.1 Stratford

There were 1467 calls for service, 161 e-tickets were issued and 88 warnings were given. He didn't feel that there was anything significant to report. There was a rise in tickets issued due to a focus on traffic and a rise in hit and run incidents.

Inspector Clarke added that under Lost Time, although it is indicated that 711 hours were lost, 451 of those hours were due to officers being on light duties. They weren't out and about in the community, but working in the front office and actively investigating calls not requiring an officer to attend. Discussion followed and Chief Skinner added that it is a misleading statistic and should be categorized differently.

### 6.2 St Marys

There were 261 calls for service, 41 e-tickets were issued and 17 warnings were given. He advised that the recent stabbing incident was handled well by the Service and there was great communication between everyone involved including St Marys officials, the school, students, the school board and the OPP. Discussion followed regarding the incident.

### 6.3 Perth South

There were 150 calls for service, 63 e-tickets were issued and 14 warnings were given.

**MOTION by Rosemary Tanner | Graham Bunting**  
**That the Monthly Statistic Reports for January 2020 be received. Carried.**

## 7. Approval of Monthly Accounts – January 2020

The Chief advised that they have been asked to provide a variance report for the Finance Department which is due at the end of this week. Ninety-three percent of the budget has been spent with \$787,000 remaining.

**Motion by Peter Hyde | Tim Doherty**  
**That the monthly accounts for January 2020, with the exception of the accounts regarding the rent for 154 Downie Street, be approved for payment. Carried.**

**Motion by Graham Bunting | Rosemary Tanner**  
**That the accounts for the rent for 154 Downie Street for January 2020, be approved for payment. Carried.**

8. Police Association Business

There was no Police Association business for the Board.

9. Public Complaints

The Chief advised that there were no new public complaints to report.

10. Correspondence

There were no questions or comments regarding the correspondence received. Chief Skinner provided an update regarding the new licence plates issued by the Province.

11. Consent Items

11.1 Taxi Driver Licenses

**MOTION by** Graham Bunting | Rosemary Tanner  
**That on the recommendation of the Chief, Christopher J. Fournier (Stratford Taxi), Douglas Smith (City Cab) and William Edward Petrie (City Cab) be approved for a taxi license. Carried.**

12. New Business

There was no new business to report.

13. Next Meeting

The next meeting will take place on Wednesday, March 25th, 2020.

14. Adjournment

**Motion by** Peter Hyde | Graham Bunting  
**That the meeting adjourn to an In Camera session to discuss personal matters about identifiable individuals, to reconvene in open session if required. Carried.**

The meeting adjourned at 5:25 pm.

"Dan Mathieson"

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Dan Mathieson - Chair