

## STRATFORD POLICE SERVICES BOARD

A meeting of the Stratford Police Services Board was held on the 23rd day of January, 2019 at 4:30 pm, Council Chamber, City Hall.

**PRESENT:** Dan Mathieson, Graham Bunting, Tim Doherty, Rosemary Tanner, Chief Greg Skinner, Deputy Chief Gerry Foster, Inspector Jason Clarke, Inspector Mark Taylor, Pat Shantz – Executive Assistant.

**ALSO PRESENT:** Tim Doherty (waiting for re-appointment)

**REGRETS:** Peter Hyde

### MINUTES

1. Call to order

Graham Bunting was the Acting Chair and called the meeting to order at 4:30 p.m.

2. Declarations of Pecuniary Interest and the General Nature Thereof

There were no declarations of pecuniary interest and the general nature thereof.

3. Adoption of Minutes of the Regular Meeting of December 19th, 2018

**MOTION by** Rosemary Tanner | Dan Mathieson

**That the minutes of the regular meeting of December 19th, 2018, be adopted as presented. Carried.**

4. Hearings of Deputations and Presentations

There were no hearings of deputations or presentations scheduled.

5. Business Arising from Previous Minutes

5.1 Accident Support Service International (ASSI)

Inspector Clarke provided an update and advised that ASSI has set up a desk in the front office and all Clerk Communicators have received training. Potential candidates to work at the desks Monday to Friday from 10:00 to 6:00 pm are currently being identified and will receive background checks. February 12<sup>th</sup> is the tentative start time, however, the date may be pushed back.

6. Receipt of Monthly Statistic Reports – December 2018

Inspector Clarke reviewed the reports with the Board and along with the Chief, Deputy Chief and Inspector Taylor, answered any questions and concerns from the Board.

### 6.1 Stratford

Inspector Clarke advised that he had no concerns to report. There were three sexual offences in December involving one individual who has been accused of five sexual offences in total. Charges have been laid.

### 6.2 Perth South

There were no concerns to highlight.

### 6.3 St Marys

There were 11 break and enters in December involving residences and businesses and one person has been identified who may be responsible for a majority of the incidents.

**MOTION by** Rosemary Tanner | Dan Mathieson  
**That the Monthly Statistic Reports for December 2018 be received. Carried.**

## 7. Approval of Monthly Accounts – December 2018

The Chief reviewed the accounts with the Board and advised that there was a surplus of \$166,871 at the end of 2018 after transferring \$150,000 to the reserve accounts for 2019.

He advised the Board that the fees for St Marys and Perth South are now starting to show up on the accounts. Monthly meetings will be held with the Community Policing Advisory Councils for each municipality. One has already taken place in St Marys and the meeting with Perth South is coming up.

The Chief advised that there was an increase in fuel usage for vehicles in St Marys and Perth South. Officers have been travelling more to familiarize themselves with the area and it is expected that fuel usage will level off.

Regarding vehicle repairs, the Chief advised that there has been a recent change in practise with the City. Previously, any vehicle collision damage under \$50,000 was covered under the City's budget. In order to make it consistent, the process has been changed and any vehicle damage under \$50,000 will be covered by each separate department. The Board was advised that this information wasn't taken into consideration when the 2019 budget was drafted as it hadn't been received in time.

**Motion by** Rosemary Tanner | Dan Mathieson  
**That the monthly accounts for December 2018, be approved for payment. Carried.**

## 8. Police Association Business

There was no Police Association business at this time.

## 9. Public Complaints

The Chief advised that the outstanding OIRPD complaint from 2018 has been closed and there are no conduct issues to report. A new complaint was recently received and the Chief is waiting for a response from OIRPD regarding a potential customer service resolution before assigning it to be investigated.

## 10. Correspondence

There were no questions or comments regarding correspondence that was received.

## 11. Consent Items

There were no consent items.

## 12. New Business

### 12.1 Radio System

The Deputy Chief reviewed his report with the Board regarding Radio System Repairs and Upgrades. He advised that in 2016, \$330,000 in upgrades were done to refresh the system to bring it up to current standards and address the receiving and transmission issues. He added that he is still receiving complaints, and Bell has been called in a number of times to troubleshoot the problems.

While at a recent meeting, the Deputy made enquiries with other Deputy Chiefs and was advised that they weren't having any issues and they were using Spectrum instead of Bell. Spectrum was asked to come and take a look at the system for the Service and five main areas were identified in the report – noise interference, radio filters being out of sequence along with incorrect equipment, consistent radio channel plan, encrypted and recorded radio channel, and a preventative maintenance program. The total cost for all of the items would be approximately \$29,000 and could be taken from the radio reserve account.

The current maintenance agreement with Bell will be expiring shortly and the Deputy Chief would like to sign on with Spectrum. He feels that their service is superior from that received from Bell.

**MOTION by** Rosemary Tanner | Dan Mathieson

**That the radio system upgrades as set out in the Deputy Chief's Report dated January 16<sup>th</sup>, 2019, be approved, that the upgrades be completed by Spectrum at a cost of approximately \$29,000 and that the cost be taken from the Radio System Reserve Account. Carried.**

### 12.2 Commendations

The Chief advised that since he has been with the Service, he has had the opportunity to review a number of documents from members of the Service and supervisors regarding outstanding work that has been done by officers and members of the public who have assisted officers at the scene of an occurrence. It was felt that members of the public should be recognized for their service along with members of the Service who have gone above and beyond and provided exemplary service. The Chief provided the Board with a draft certificate that could be presented.

Discussion followed regarding the set up of the certificate.

### 12.3 OAPSB Conference – May 22<sup>nd</sup> – 25<sup>th</sup>, 2019

The Acting Chair advised that the annual OAPSB Conference will take place in Windsor on May 22<sup>nd</sup> to 25<sup>th</sup>. Any members wishing to attend can contact the Executive Assistant.

#### 12.4 OAPSB Conference Sponsorship

**MOTION by** Rosemary Tanner | Dan Mathieson

**That a sponsorship of \$500 be provided with respect to the 2019 OAPSB Conference. Carried.**

#### 12.5 Police Station Signage

The Deputy Chief advised that in an effort to make the Police Station more visible so that the public knows where it is, the Chief has suggested new signage for the building. A quote was received from Sign Ontario to purchase and install two illuminated LED signs at a cost of \$600. The signs would be on the front and side of the building.

**MOTION by** Rosemary Tanner | Dan Mathieson

**That the Deputy Chief move forward with the purchase of two illuminated LED signs and to have the signs installed by the company having the best price after obtaining another quote. Carried.**

#### 12.6 Ontario Police College Secondment

The Chief advised that a contract is required by the Ontario Police College with respect to temporary secondments of officers to be instructors. As this is an operational matter, the Chief would be willing to sign the contract on behalf of the Board.

**MOTION by** Rosemary Tanner | Dan Mathieson

**That the Chief continue to sign the contracts with the Ontario Police College with respect to the temporary secondment of officers. Carried.**

#### 12.7 Historic Outstanding SIU Investigation

The Chief provided an update regarding the SIU investigation involving a vehicle that evaded police officers as they tried to stop it and was in a single vehicle collision injuring the three occupants. The SIU was notified and the incident was investigated. Correspondence was received notifying the Chief that no illegal activity took place on the part of the officers and the investigation has been closed.

Under the Police Services Act, the Chief is required to conduct a Section 11 investigation to look at policies, procedures and conduct of the officers involved. Inspector Clarke has conducted the investigation and found there was no conduct issues with the officers and no policies need to be updated as a result of this incident.

#### 12.8 Speed Spy

Inspector Taylor explained that the Speed Spy can track speed, volume and traffic flow and can be used anywhere in the City. He added that it would be helpful to use it at the intersection of Huron and Huntingdon Streets where there is currently an issue with getting students safely across the street. It won't be able to solve the problem, but would be beneficial to assist in the tracking of traffic. It would be attached to a pole and run for a two-week period off a battery. The cost would be between \$5,500 and \$6,400. Discussion followed.

**MOTION by** Rosemary Tanner | Dan Mathieson

**That the Service proceed with the purchase of a radar detection system. Carried.**

12.9 Debit Machine at Police Station

The Deputy Chief advised the Board that a number of people come into the station each day for record checks and they are currently only accepting cash. It would be beneficial to have a debit machine at the front counter. The cost would be approximately \$85.00 per month.

**MOTION by** Dan Mathieson | Rosemary Tanner

**That the Deputy Chief proceed with the process required to have a debit machine at the Police Station. Carried.**

13. Next Meeting

The next meeting is scheduled for March 7th, 2019.

14. Adjournment

**Motion by** Rosemary Tanner | Dan Mathieson

**That the meeting adjourn to an In Camera session to discuss personal matters about identifiable individuals, to reconvene in open session if required. Carried.**

The meeting adjourned at 5:40 pm.

"Graham Bunting"

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Acting Chair – Graham Bunting