



Building and Planning Services Department
82 Erie Street, 3rd Floor
Stratford ON N5A 2M4

(519) 271-0250 Ext. 345
building@stratford.ca
planning@stratford.ca
www.stratford.ca

Application for Amendment to the Official Plan

Office Use Only

File Number _____ Date Accepted _____

Related File Numbers: _____

Note to Applicants:

The information required in this form is prescribed in Ontario Regulation 543/06 made under the *Planning Act* and must be provided by the applicant.

1. Owner Information:

Owner: _____

Address: _____

Postal Code: _____ Phone: _____ Fax: _____

E Mail: _____

2. Applicant Information (if different from above):

Applicant/Agent: _____

Address: _____

Postal Code: _____ Phone: _____ Fax: _____

E Mail: _____

3. Agent Information:

Applicant/Agent: _____

Address: _____

Postal Code: _____ Phone: _____ Fax: _____

E Mail: _____



NOTE:

- (1) Correspondence will be sent to the agent unless otherwise requested.
- (2) If the applicant is not the owner, the owner's authorization in Section 23 must be completed.

4. Name of Official Plan requested to be Amended:

5. Legal Description and Location of the Subject Land:

Municipal Address: _____

Lot and Concession: _____

Lot and Registered Plan: _____

Part and Reference Plan: _____

6. Dimension of Land Affected:

Frontage (m): _____ Depth (m): _____ Area (m²): _____

7. Current Official Plan Designation applying to the land and land uses authorized by the designation:

8. Type of Official Plan Amendment (Indicate which policy or designation is to be changed).

a) Policy Change _____

b) Policy Addition _____

c) Policy Deletion _____

d) Redesignation _____

9. Purpose of the proposed amendment:



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10. Reasons for requesting the amendment:

11. What are the land uses which would be authorized by the proposed amendment?

12. Will water be provided to the subject land by a publicly owned and operated piped water system, a privately owned and operated individual or communal well, a lake or other water body, or other means?

13. Will sewage disposal be provided to the subject land by a publicly owned and operated sanitary sewage system, a privately owned and operated individual or communal septic system, a privy or other means?

Does the plan permit the development of fewer than five lots or units on privately owned and operated individual or communal septic systems, and 4,500 litres of effluent or less would be produced per day?

- Yes
- No

If yes, a **hydrogeological report** is required to accompany this application.

14. Is the subject property or any land within 120 metres of the subject property the subject of any application made by the applicant for approval of an official plan amendment, amendment to the zoning by-law or minister's zoning order, minor variance, plan of subdivision, consent or site plan under the *Planning Act*?



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- Yes
- No



If yes, provide the following information about each application:

- a) The file number: _____
- b) The name of the approval authority considering it: _____
- c) The land it affects: _____
- d) Its purpose: _____
- e) Its status: _____
- f) Its effect on the requested amendment: _____

15. Does the requested amendment alter all or any part of the boundary area or settlement, or establish a new area or settlement in a municipality?

- Yes
- No

If yes, provide the current official plan policies, if any, dealing with the alteration or establishment of an area of settlement.

16. Is there reason to believe the surface or subsurface of the subject lands may have been contaminated by former uses on the site or adjacent sites?

- Yes
- No

If yes, explain: _____

What information did you use to determine the answer to question #16?



17. Proposed amendment

The application shall be accompanied by the following:

- ✓ A draft of the proposed amendment
- ✓ The schedule and text for the amendment
- ✓ True sketch of the subject land showing existing and proposed buildings

18. Does the proposed amendment remove the subject land from an area of employment?

- Yes
- No

If yes, provide the current official plan policies, if any, dealing with the removal of land from an area of employment.

19. Is the requested amendment consistent with the policy statements issued under subsection 3(1) of the *Planning Act* ?

- Yes
- No

20. Is the subject land within an area of land designated under any provincial plan or plans?

If yes, does the application conform to or does not conflict with the applicable provincial plan or plans?

21. Other Fees

In addition to the application fee where the City requires assistance from its solicitors or other technical or professional consultants in the processing of this application, the applicant shall be responsible for reimbursing all legal and consulting fees incurred by the City, at the City's actual cost. Depending on the amount of such fees, which the City



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expects to incur on any given application, the City may also require the applicant to enter into an agreement with respect to the payment of such fees and may, where appropriate, require security to be posted.



The applicant is hereby notified that in the event the City of Stratford Council approves the application and the matter is appealed to the Local Planning Appeal Tribunal, the applicant may be required to enter into a financial agreement to bear all legal and consulting costs incurred by the City with regard to its preparation for and attendance at such hearings, including all prehearing conferences and all hearing related matters.

22. Affidavit or Sworn Declaration: Declaration for the Prescribed Information

I, _____ of the _____
in the _____

make oath and say (*or solemnly declare*) that the information contained in this application is true and that the information contained in the documents that accompany this application in respect of the above Sections is true.

Sworn (*or declared*) before me:

at the: _____

in the: _____

this _____ day of _____, 20_____

Commissioner of Oaths

Applicant

23. Authorization of Owner for Agent to make the Application

If the applicant is not the owner of the land that is the subject of this application, the written authorization of the owner that the applicant is authorized to make the application must be included with this form or the authorization set out below must be completed.

I, _____ am the owner of the land that is the subject of this application and I authorize _____ to make this application on my behalf.

Date

Signature of Owner



Applicant's Checklist:

Have you included:

- ✓ One completed application form.
- ✓ One copy of the proposed amendment referred to in Section 17
- ✓ One copy of the proposed schedule referred to in Section 17
- ✓ One copy of the true sketch referred to in Section 17
- ✓ Application fee

Notice of Collection

The personal information collected on this form is collected under the authority of the *Planning Act* and will be used by City staff and authorized agents for the purpose of processing this application and for administrative purposes. All names, addresses and comments will be included in material available to the public and City Council.

Questions about the collection and use of this information may be made to the City Clerk, P.O. Box 818, Stratford, ON, N5A 6W1 or by telephone 519-271-0250 ext. 5329 during business hours.

If you require this form in an alternate format, contact Development Services at 519-271-0250 extension 5345.