



City of Stratford Network and Security Analyst

Job Posting: 02-2022

Date Posted: Friday January 7, 2022

Annual Salary: \$70,878 - \$82,918

Closing: Friday January 28, 2021

Department/Division: Corporate Services/IT

Duties:

Reporting to the Supervisor of Network and Security, the position is responsible for the administration, configuration, maintenance and support of the City's network infrastructure, security and connectivity for the enterprise data centers, local offices and all remote sites. The Network and Security Analyst is a key level 1 and 2 support role and escalation point for the City service desks and end-user support. As our network capabilities evolve and move towards cloud-based services, this role will continue to support the integration with on-premise environments and manage our new hybrid cloud networks.

- Participate in projects, design, implementation, installation and configuration of Network Infrastructure systems
- Perform daily health checks, alarm monitoring, backup/recovery, and troubleshooting of the network infrastructure
- Participate in IT service management processes, including incident, problem and change management, and service request fulfillment
- Serve as a subject matter expert for network routing, switching, firewalls, remote access, and other LAN and WAN technologies
- Work with vendors, business users and other resources to assess and understand technologies and develop proposed beneficial technical solutions
- Ability to analyze stakeholder requirements and convert into secure solutions
- Perform security related functions related to network access, system configuration and documentation; provides security backup for the Supervisor

- Work within established configuration and change management policies to ensure awareness, approval and success of changes made to the network infrastructure
- Maintain accurate detailed diagrams, hardware/software inventory, and operational documentation for enterprise network services
- Diagnose, troubleshoot, and resolve hardware/software issues; identify root cause of network performance problems; take proactive measures to reduce impact and risk of reoccurrence
- Participate in infrastructure projects and perform tasks as assigned
- Participate in disaster recovery planning and testing activities
- Escalations occurring in daily operations, including business as usual service and change requests, incident investigation, remediation, troubleshooting, and monitoring of network services, local and wide area network connections, and Datacenter
- This position is required to support after hours during scheduled and unscheduled events

Qualifications:

- Post-secondary degree or diploma in Computer Sciences and/or 3 to 5 years of relevant network and security experience or equivalent combination of training and experience.
- 3 to 5 years of experience related network and security administration focused on Cisco networking in medium to large enterprise networks
- Experience working in a team-oriented, collaborative environment
- Experience with the preparation of system administration, network security and operational documentation

To apply for this position:

Submit a resume, clearly outlining your qualifications and experience, quoting the job posting number in the subject line to hr@stratford.ca. Please do not submit duplicates. Attachments should be in PDF format. Applications will be received until Friday January 28, 2022 at 4:30 pm.

Please note that the City of Stratford has a Mandatory Vaccination Policy. All employees are required to be fully vaccinated against COVID-19 and must provide proof of their vaccinations as a condition of employment.

Accommodations are available for people with disabilities for all aspects of the recruitment process. Applicants should make their needs known in advance.

While we appreciate all applications received, only those selected for an interview will be contacted.

Personal information collected in response to this advertisement is collected under the authority of the Municipal Act, 2001 to determine eligibility for employment with the City of Stratford. Please direct inquiries to the Human Resources Department at 519-271-0250 x 336.

Human Resources Department

City Hall, P.O. Box 818

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