



## City of Stratford Full time Custodian

Job Posting: 38-2021

Date Posted: July 8, 2021

Annual Salary: \$23.81-25.33

Closing: Thursday July 22, 2021

Department/Division: Infrastructure & Development Services

### **Duties:**

- Responsible for routine cleaning and maintenance of municipal buildings and offices
  - Performs general cleaning and custodial duties to ensure buildings are clean and safe
  - Cleans floors by sweeping, mopping, scrubbing or vacuuming them
  - Strips, seals, finishes and polishes floors as required
  - Cleans and supplies restrooms
  - Dust/wipes/cleans desks, furniture and equipment
  - Operates cleaning equipment and handles cleaning materials and supplies
  - Provides assistance to building users, including event set-up and take-down
  - Monitors building security and safety by performing such tasks as locking doors after operating hours, checking electrical appliances, monitors fire alarm, sprinkler and electrical alarm systems
  - Performs indoor and outdoor repair and maintenance duties as required
  - Gathers and removes garbage and recycling for collection
  - Assists in maintaining a safe work environment
- Performs other related duties as assigned

### **Qualifications:**

- Secondary School Graduation Diploma
- Up to one month related professional experience
- Ability to meet screening requirements, including successful completion of a Criminal Reference Check
- Shift work may be required
- Capable of heavy lifting and working independently

**To apply for this position:**

Submit a resume, clearly outlining your qualifications and experience, quoting the job posting number in the subject line to [hr@stratford.ca](mailto:hr@stratford.ca). Please do not submit duplicates. Attachments should be in PDF format. Applications will be received until Thursday July 22, 2021 at 4:30 pm.

**Accommodations** are available for people with disabilities for all aspects of the recruitment process. Applicants should make their needs known in advance.

While we appreciate all applications received, only those selected for an interview will be contacted.

Personal information collected in response to this advertisement is collected under the authority of the Municipal Act, 2001 to determine eligibility for employment with the City of Stratford. Please direct inquiries to the Human Resources Department at 519-271-0250 x 336.

**Human Resources Department**

City Hall, P.O. Box 818  
Stratford, ON N5A 6W1  
[hr@stratford.ca](mailto:hr@stratford.ca)

519-271-0250 x 274  
[www.stratford.ca](http://www.stratford.ca)