



Building & Municipal Law Services

82 Erie Street

www.stratford.ca

building@stratford.ca

General Line: 519-271-0250 Ext. 345

Inspection Line: 519-271-0250 Ext. 325

March 18, 2020

Effective **Wednesday March 18, 2020** all City of Stratford facilities are closed in response to the COVID-19 pandemic. These closures are currently in effect until further notice. The health and safety of our residents, customers, and staff is one of our key priorities.

City staff will be available to assist and service residents by electronic means only. Essential services will continue to operate on a priority basis to support our community.

- Phones will continue to be answered between the hours of 8:30 am to 4:30 pm, Monday to Friday at 519-271-0250 x 345

At this time, building permits and license applications will only be accepted electronically through email.

- Please send all applicable forms and documents to building@stratford.ca
- If residents do not have the ability to apply electronically, applications can be left in the dropbox located by the main entrance to 82 Erie Street.
- Payment for building permit application fees will not be required at time of application and staff will be in contact with applicants on payment options.
- All other Building related services will be conducted online, by email at building@stratford.ca or by calling 519-271-0250 x345

Inspections will be completed but on a case by case basis and some inspections may not be completed at this time. There will also be new protocols in place for who can be on site when an inspection is undertaken.

- At this time all inspections can be booked online, by email at building@stratford.ca or by calling 519-271-0250 x345
- If the inspection is within an occupied building it must be vacated of all individuals.
- If the inspection is outside or in a new unoccupied building the area must be vacated within reason.
- At no time will anyone be within 1.8m (6'-0") of the inspector.
- Failure to abide by this protocol will result in a failed inspection.

We ask for your patience and understanding at this critical time. We will continue to keep you informed with communication updates on status through our industry mailing list.



Jonathan DeWeerd
Chief Building Official