**Seasonal Use Occupancy Declaration**

<table>
<thead>
<tr>
<th>Office Use Only</th>
<th>Date Received:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Application No.</td>
<td></td>
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<tr>
<td>Property Owner:</td>
<td></td>
</tr>
<tr>
<td>Address:</td>
<td>Roll No.</td>
</tr>
</tbody>
</table>

**Division B Part 12 of The Ontario Building Code**

As per 12.2.1.2(3) of the Ontario Building Code, a residential building within the scope of Part 9, that is occupied on a continuing basis during the winter months, is required to conform to these requirements for energy efficiency.

- a) Be designed to exceed by not less than 15% the energy efficiency levels required by Sentence 12.2.1.1(3), or
- b) Conform to Chapters 1 and 3 of MMA Supplementary Standard SB-12, “Energy Efficiency for Housing”

**SB-12 Energy Efficiency Requirements – Section 1.2.1.1(1)**

The energy efficiency of a building or part of a building of residential occupancy that is within the scope of Part 9 or Division B of the Building Code and is intended for occupancy on a continuing basis during the winter months shall comply with this Supplementary Standard in accordance with Subsection 12.2.1 of Division B of the Building Code.

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**OWNER DECLARATION OF NON-CONTINUAL OCCUPANCY IN PROPOSED CONSTRUCTION**

I, ___________________________ am the owner of the above mentioned property and am applying for a permit to construct _________________________________. I am proposing to use the space proposed under this permit application as non-continual (seasonal) occupancy, and will not be occupying it during the winter months. I have read the information provided above and I am aware this project is designed, reviewed and will be constructed under the exemption in 12.2.1.2(3) of Division B of the OBC and the energy efficiency requirements will not apply.

Owner Signature:_________________________ Date:_________________________

*do not sign and date if the proposed construction project is intended for occupancy on a continuing basis in winter months.*

**NOTE: ANY CHANGES TO USE THAT OCCUR AFTER SUBMITTING AND SIGNING THIS FORM IS THE RESPONSIBILITY OF THE OWNER/APPLICANT TO NOTIFY THE BUILDING DEPARTMENT. YOU MAY BE ASKED TO SUBMIT REVISED DRAWINGS FOR REVIEW OF ENERGY EFFICIENCY REQUIREMENTS THAT ARE REQUIRED TO BE MET.*