SUBJECT: Review of Special Needs Eligibility

Directive Number: 2013-27
Date: March 2013

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Legislation Applicable (✓) to the following social housing programs:

- Federal Non-Profit Program
- ✓ Private Non-Profit Program
- ✓ Co-operative Non-Profit Program
- ✓ Municipal Non-Profit Program
- ✓ Public Housing Corporation

Background
Special Needs eligibility continues to be reviewed every 12 months or more frequently as determined by the Special Needs Housing Administrator.

Social Housing Policy City of Stratford

Special Needs eligibility will be reviewed every 12 months, with the anniversary date of Special Needs tenancy, or where the review corresponds to the Housing Provider's fiscal year, by the Special Needs Housing Administrator.

Special Needs Housing Administrator shall not require information and documents if:

1. Satisfied that the household is unable to provide them.
2. Satisfied that information or documents already provided are adequate to determine continued Special Needs.
3. The Special Priority applicant may be endangered in the attainment of documents.

Housing Services Act 367/11 s.80 & s.81

The periodic basis referred to in that subsection is once in every 12-month period after the household began to occupy Special Needs Housing; and

The other times referred to in that subsection are such other times as the Special Needs Housing Administrator considers appropriate.

Council: March 2013
Committee: February 2013