



Housing Division
Social Services Department
82 Erie Street, Stratford, Ontario N5A 2M4
Phone: 519-271-3773 Toll Free: 1-800-669-2948

Form 104 - Declaration of Intent to Sell Property

An applicant who is on the Co-ordinated Access Waiting List and owns a property must sell the property within 180 days of being offered housing. Please complete this section if any household member on this application own property suitable for year-round occupancy? (Ex. house, cottage, mobile home, etc.)?

Housing Services Act 367/11 x.32

A household that receives rent-geared-to-income assistance and owns a residential property must divest their interest within 180 days in which they begin to receive rent-geared-to-income assistance. Verification of the divestment must be provided to the service manager. Failure to do, without prior approval from the service manager, may result in termination of eligibility of rent-geared-to-income assistance. In the case of a special priority household, the Service Manager may extend the time for a period of time due to the household being joint with the abusing partner.

Declaration

I hereby declare to the City of Stratford Housing Access Centre that I own or have financial interest in a residential property suitable for year-round living occupancy. I agree that as part of being offered a rent-geared-to-income unit through the City of Stratford Housing Access Centre that I will sell residential property within 180 days and provide verification documentation.

I understand that failure to do so may result in loss of my rent subsidy as well as my monthly rent calculation to include an imputed rate of return as determined by the Service Manager. I consent that this information be shared with any housing provider that I have applied for on the Housing Access Centre.

I have attached as verification:

Recent Mortgage Statement

Property Assessment

Property Assessment

Applicant Name:

Applicant Signature:

Co-Applicant Name:

Co-Applicant Signature:

Witness Name:

Witness Signature:

Address and City on Property:

Name or Names on Title:

Housing Office Use Only	
Date Received: _____	Received by: _____

The personal information collected on this form is collected by The Corporation of the City of Stratford under the authority of the Housing Services Act, 2011 and will be used by Social Services staff for the purpose of reviewing the application and other administrative purposes. Questions regarding the collection and use of this information may be made to the City Clerk, P.O. Box 818, Stratford, ON, N5A 6W1 or by telephone 519-271-0250 extension 5329 during business hours.

If you require this document in an alternate format, please contact the Clerk's office at 519-271-0250 extension 5237 or clerks@stratford.ca.