



Building and Planning Department
Planning Division
82 Erie Street, 3rd Floor
Stratford ON N5A 2M4

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www.stratford.ca

Date: October 28, 2025

Application No.: A21-25

**City of Stratford – Committee of Adjustment
Notice of Public Hearing Pursuant to Section 45 of the *Planning Act* R.S.O 1990, Ch. P.13.**

TO: All assessed persons within 60 metres of the subject property and all applicable agencies as required under the provisions of the Planning Act.

Subject Property:

Owner: Peter Kurn & Lesley Kurn

Agent: Shawn Sawatzky

Location: 516 Nelson Street, legally described as Plan 537, Part of Lot 18, Part 2 on Reference Plan 44R-3416, in the City of Stratford.

Zoning: R2(1) – Residential Second Density

Official Plan Designation: Residential Area

Road Classification: Nelson Street – Local Road

Purpose and Effect of Application

The purpose of the application is to allow an increase to the maximum permitted encroachment of 2.5 metres for a proposed sunroom into a required rear yard. According to the submitted sketch, the existing single detached dwelling has a rear yard depth of 8.3 metres whereas the minimum rear yard depth requirement is 7.5 metres. The applicant is proposing a sunroom addition with a depth of 3.66 metres whereas the combination of the rear yard depth and the permitted yard encroachment allows a sunroom addition to a maximum depth of 3.3 metres. As such, an increased maximum rear yard encroachment of 2.9 metres for a sunroom is being requested compared to the maximum permitted encroachment of 2.5 metres.

The effect of the application is to add a single-storey unheated sunroom of 13.4 sq.m floor area to an existing two-storey semi detached dwelling unit. Access to the proposed sunroom would be through an existing doorway at the rear portion of the residential dwelling.

Variance Requested:

1. Section 4.20.1 c) iii) Projection into Required Yards: To increase the maximum encroachment permitted for a sunroom into a required rear yard from 2.5 metres to 2.9 metres.

Other Planning Applications: N/A

The Committee of Adjustment forms its opinion through its detailed review of all material filed with an application, public feedback prior to the meeting, deputations made at a public hearing and a report from staff.

If you wish to be notified of the decision of the Committee of Adjustment in respect to this application, you must submit a written request before the Committee of Adjustment makes a decision. Requests are to be made to the Secretary Treasurer of the Committee of Adjustment, Eva Baker by emailing: ebaker@stratford.ca. This will also entitle you to be advised of a possible Ontario Land Tribunal hearing. Even if you are the successful party, you should request a copy of the decision since the Committee of Adjustment decision may be appealed to the Ontario Land Tribunal by the applicant, Minister, specified person or public body.

The Minister, specified person or public body may appeal decisions in respect of applications of the Committee of Adjustment to the Ontario Land Tribunal. If a specified person or public body that files an appeal to a decision of the Stratford Committee of Adjustment in respect of the application does not make written submission to the Stratford Committee of Adjustment before it gives or refuses to give an approval, the Ontario Land Tribunal may dismiss the appeal.

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The public hearing for this matter will be held on **Wednesday, November 19, 2025 at 4:00 p.m.** in the **Stratford City Council Chamber (upper level), located at 1 Wellington Street, Stratford.**

The Staff report will be available upon request on the Friday before the meeting. To request a copy, please contact the Building and Planning Department by phone at (519) 271-0250 ext. 5345, or by email at planning@stratford.ca. Your opinion on this application is important. Those wishing to participate in the planning process are strongly encouraged to send their comments, questions, or concerns to the Planning Division by **November 7, 2025**. Comments received on this application will be summarized and included in the Planning Report. Comments received after the report is completed will be provided to the Committee of Adjustment on the day of the meeting. **For additional information about this application, please contact the Planner assigned to this file, Anu Kumar, at (519)-271-0250 ext. 5266 or akumar@stratford.ca.**

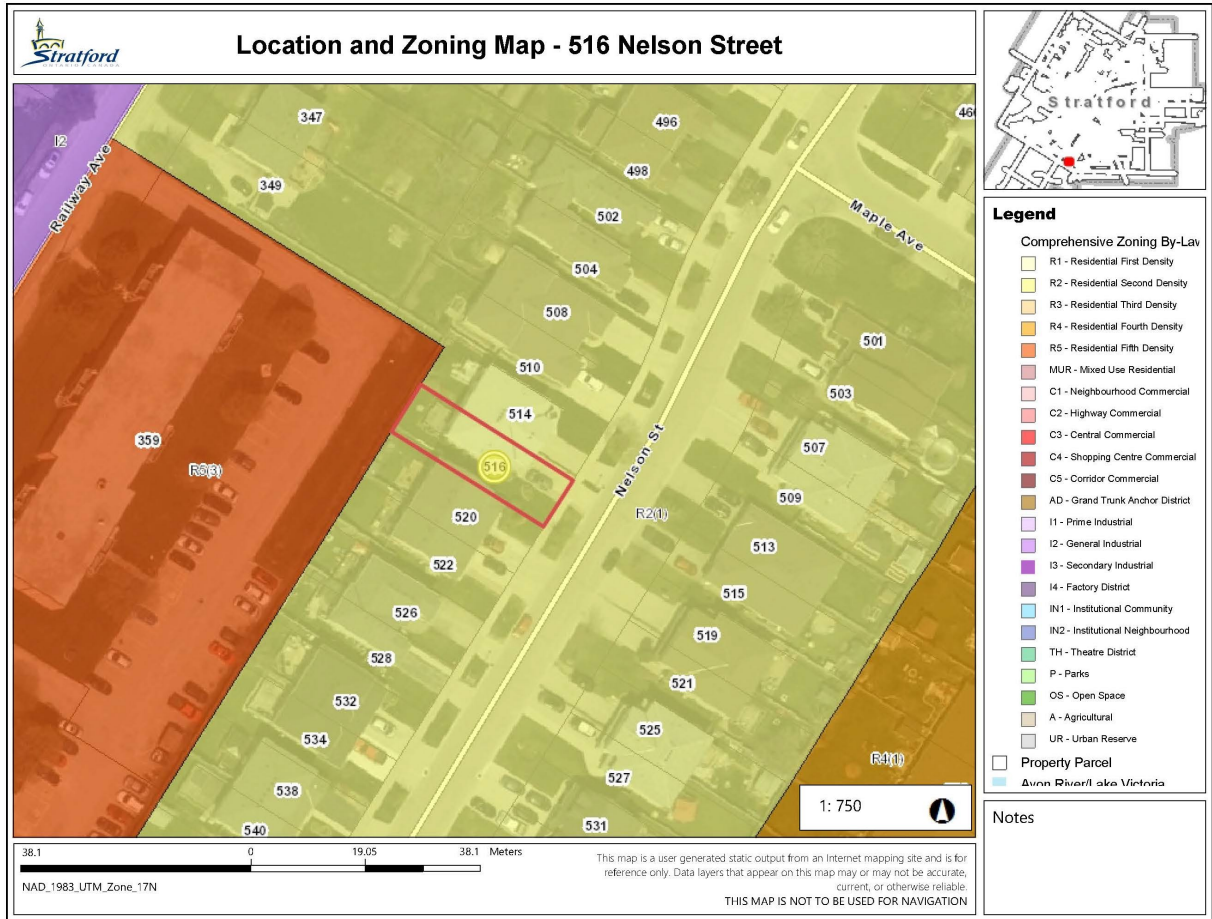
If you receive this notice and are the owner of any lands that contain seven or more residential units in close proximity to the subject lands, please contact the assigned Planner. Regulations in the Planning Act require the owner to post this notice in a location that is visible to all residents.

Personal information collected as part of this Notice is pursuant to the Municipal Act, 2001 and the Municipal Freedom of Information and Protection of Privacy Act, and will be used to assist in making a decision on this application. Names, addresses, opinions and comments will be made available for public disclosure. Questions regarding the collection and use of this information may be made to the City Clerk, P.O. Box 818, Stratford ON, N5A 6W1, or by telephone at 519-271-0250 ext. 5237 during business hours.

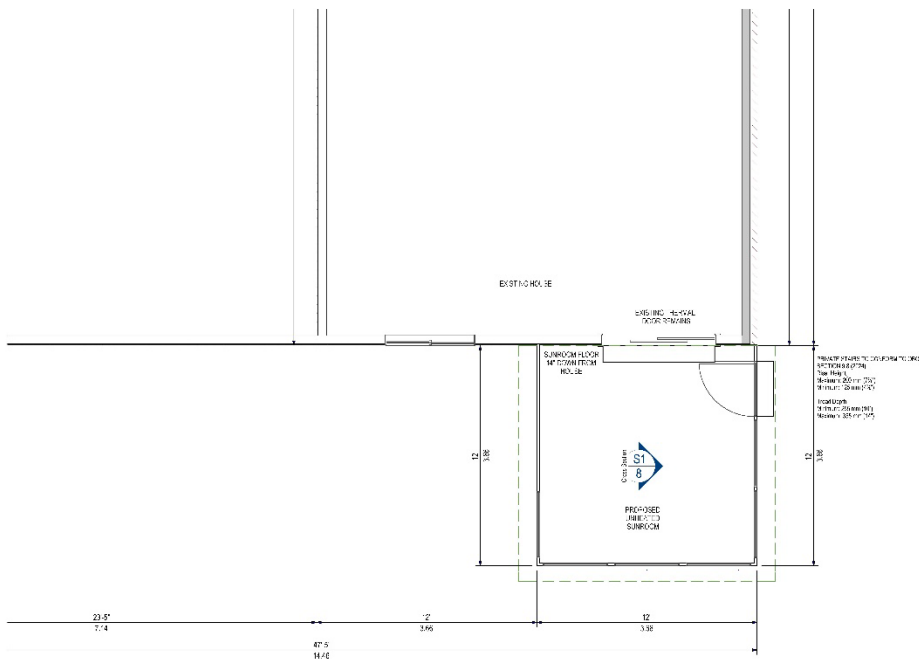
If you require this document in an alternate format, contact City Hall at 519-271-0250 ext. 5237, or email: clerks@stratford.ca.



Location & Zoning Map
File # A21-25
516 Nelson Street



Proposed Main Floor Plan
File # A21-25
516 Nelson Street



Proposed Elevation
File # A21-25
516 Nelson Street



The purpose of these drawings is to provide context for the proposal. Staff understand that the detailed notations and measurements may not be visible. If you would like an enlarged copy of the plan with the visible details, please reach out to planning@stratford.ca.

