

STRATFORD POLICE SERVICE

POSTING

The Stratford Police Service is inviting written applications for the position of:

CELL GUARD – CASUAL/ON CALL

This position offers those interested in an opportunity to work as a cell guard to monitor and safeguard prisoners in custody, document movements and activities as per service policy.

Physical handling of prisoners is not required of the cell guard position.

Job Description:

Cell Guards shall:

- Work on a call-in basis. After 4pm Monday to Friday, weekends and statutory holidays.
- Observe and check prisoners frequently.
- Monitor and document all prisoners movement.
- Maintain cellblock security.
- Conduct search of cell areas prior to and after prisoners are released.
- Ensure adherence to existing policies and acceptable standards; and perform additional duties as lawfully assigned.
- Liaise with the Shift Supervisor on any related issues or concerns for the prisoners in custody.

Training:

Cell Guards will receive training specific to their roles and responsibilities that shall include:

- Training on specific Stratford Police Service policy regarding prisoner care.
- Tour and operation of Cellblock areas of the Stratford Police Service.
- Prisoner care and control.
- De-escalation techniques and communication strategies.
- Medal emergencies.
- Stratford Police Service Prisoner care documents.
- Emergency evacuation process.
- An overview of resources available to them at the Stratford Police Service.

Abilities:

- Ability to exercise good judgment and make good creative decisions.
- Ability to problem solve.
- Ability to observe, retain and prepare clear, concise, and accurate notes and reports.
- Ability to communicate effectively with people at all levels of comprehension and to handle the public with courtesy and authority.
- Ability to work in a team setting with minimal supervision.

Requirements:

- Be a Canadian citizen or permanent resident of Canada
- Be at least 18 years of age
- Have obtained a secondary school diploma or its equivalent
- Be of good moral character and habits, meaning that you are an individual other people would look upon as being trustworthy and having integrity

Applicants must include:

- Cover letter
- Resume
- Current First Aid Certificate
- Current CPR Certificate

The Stratford Police Service is committed to building a culture where difference is valued. The more inclusive we are, the better our work will be on behalf of the community we serve. We are committed to continuously improving our systems, policies and practices to remove barriers, promote respect and ensure our employees, in all their diversity, can succeed. We encourage and welcome qualified applicants with a diverse range of perspectives, skills and lived experiences to apply.

It is the applicant's responsibility to ensure that his/her application package is received by the Office of the Chief of Police by 1400 hours on **September 2, 2025**. Applications received after this date will not be considered. Only those chosen for an interview will be contacted.

Prior to a conditional offer of employment, potential candidates will be required to undergo a background check to determine their suitability for the position.